

# Terminal Return Checklist

PERSONAL INFORMATION			
Full name	S.I.N.	Birthdate	Citizenship
Apt/Suite – Building Number Street Name, City, Postal Code			Marital status
Please provide copy of the will	<input type="checkbox"/>	Copy of death certificate	<input type="checkbox"/>
Copy of probate / grant of administration	<input type="checkbox"/>	Statement of assets, liabilities, and distribution	<input type="checkbox"/>
EXECUTOR'S INFORMATION			
Full name	Email	Primary phone	Secondary phone
DEEMED DISPOSITION OF PRINCIPAL RESIDENCE			
Was the taxpayer the <b>sole</b> owner of a principal residence during the year? If there is surviving spouse, check NO		YES <input type="checkbox"/>	NO <input type="checkbox"/>
IF YES:	Year of acquisition: _____	Fair market value at death: _____	
Did the taxpayer own any other properties that could qualify as a principal residence?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
CONSIDERATIONS WHEN TAXPAYER IS OVER 65			
CPP (T4A[P])	<input type="checkbox"/>	CPP <b>Death</b> Benefit (T4A[P])	<input type="checkbox"/>
Old Age Security (T4A[OAS])	<input type="checkbox"/>	RRSP <b>deemed</b> receipt (T4RSP amount in box 34)	<input type="checkbox"/>
RRSP (T4RSP only if there was a withdrawal)	<input type="checkbox"/>	RRIF <b>deemed</b> receipt (T4RIF amount in box 18)	<input type="checkbox"/>
RRIF (T4RIF)	<input type="checkbox"/>	RC249 Form (when the RRIF has been paid out to beneficiaries at a value less than at death)	<input type="checkbox"/>
Pensions (T4A)	<input type="checkbox"/>		
CONSIDERATIONS WHEN TAXPAYER HAS NON-REGISTERED INVESTMENTS			
Sale of shares: gain/loss summary from broker	<input type="checkbox"/>	Estates/trusts/mutual fund (T3)	<input type="checkbox"/>
Deemed disposition of shares: investment summary (portfolio valuation) at date of death from broker	<input type="checkbox"/>	Interest/dividends/capital gains (T3/T5/T5013)	<input type="checkbox"/>
Deemed disposition of real estate and other properties	<input type="checkbox"/>		
TAX DEDUCTIONS/CREDITS CHECKLIST			
Interest/fees paid on investments (non-registered accounts)	<input type="checkbox"/>	Medical expenses (net of any reimbursements)	
Charitable or political donations (official receipts)	<input type="checkbox"/>		